

## **Regular Correctionville City Council Meeting – May 13, 2024**

CALL TO ORDER: The Correctionville City Council met in Regular session on May 13, 2024, at the Correctionville City Hall. The meeting was called to order at 7:00 PM by Mayor Ken Bauer.

ROLL CALL: Council members answering roll: Bob Beazley, Ciara Alioth, Nathan Heilman and Adam Petty. Absent: Kourtnee Mammen. City Attorney was represented by Chad Thompson.

PLEDGE OF ALLEGIANCE: Moment of Silence.

APPROVAL OF AGENDA: Motion by Beazley, 2<sup>nd</sup> by Petty to approve the agenda. Passed 4/0.

CONSENT AGENDA: Motion by Beazley, 2<sup>nd</sup> by Petty Minutes of the April 8, 2024 regular meeting and April 10, 2024 special meeting. Bills as listed. Reports as filed. Passed 4/0.

PUBLIC FORUM – CITIZEN INPUT: Kent Carper of Sioux City, a candidate for Woodbury County Supervisor District 1, introduced himself to the council. Dan Volkert of Correctionville, spoke on comments he has heard regarding the term “Shouse” and Business Park development. He would like to see a joint meeting with Planning and Zoning, the City Council and citizens to understand the new definitions and development. Volkert also addressed that he would like to have the council be proactive in talking with the school. Paul Briese of Correctionville, questioned if the roads to be paved that were approved are still going to be done. Also noted the sewer system seems to be running better. Briese also questioned water pressure. He was happy to hear that the city is in the works on a water project to address these issues.

### NEW BUSINESS:

1. Sheriff’s report: Deputy Peterson reported 26 calls for direct patrol which included 2 arrests.
2. Maintenance Report. Langschwager reported the new snowplow is here. They went to Rochester, MN to look and purchase it. The poles used for the siren are decaying. He addressed the need to look at having them replaced. They are property of the city. The swimming pool is ready to go. It was cleaned and filled, now it can start to be treated. Motion by Petty, 2<sup>nd</sup> by Beazley to adopt **Resolution 2024-33** scheduling a public hearing on accepting bids for the sale of the 1997 Ford Snowplow to be held on June 10, 2024, at 7:00 p.m., Council Chambers, 312 Driftwood Street, Correctionville, Iowa. Roll call. Passed 4/0.
3. Chief Adam Petty reported 9 calls of service on the EMS side and 1 call of service on the fire side and 1 joint call of service this last month. Mayor Bauer spoke on behalf of the city and the need to have an emergency plan and emergency radios for the city in case of an emergency event. Chief Petty and the clerk’s office will work to finalize the emergency plan. Motion by Heilman, 2<sup>nd</sup> by Beazley to adopt **Resolution 2024-34** approving Amanda Curtin and April Putzier to the Correctionville Fire & Rescue. Roll call. Passed 4/0.
4. Clerk Putzier spoke to the council notifying that they did not receive the MHRD grant for improvements to the community building. The USDA Grant is being worked on for the water project. The pool is filled and the pumps are running. The clerk’s office is wanting suggestions for the liquor cart for serving alcohol at events. Councilmember Petty and the clerk’s office will meet regarding this issue. It was also asked about changing the height of non-mowed lawns from the current 12 inch height to a lower height. At this time the council feels that we do not need to address this issue.
5. Motion by Petty, 2<sup>nd</sup> by Heilman to close the regular meeting at 7:28 p.m. and go into a public hearing to open bids for the sale of Lot 1, Nelle Belle Addition to the Town of Correctionville, Woodbury County, Iowa. DKOI Signs bid \$6,600 on Lot 1. Discussion was had with Eric Vander Schaaf representing DKOI Signs. Plans are to install an electronic billboard sign to have space for people to rent advertising on it. Visible from both directions on the highway. It will meet the requirements of minimum values. With no other bids, motion by Beazley, 2<sup>nd</sup> by Petty to close the public hearing at 7:37 p.m. Passed 4/0.
6. Motion by Heilman, 2<sup>nd</sup> by Alioth to adopt **Resolution 2024-35**, for the sale of Lot 1, Nelle Belle Addition to the Town of Correctionville, Woodbury County, Iowa, to DKOI Signs in the amount of \$6,600.00. Roll call. Passed 4/0.
7. Motion by Petty, 2<sup>nd</sup> by Alioth to approve **Resolution 2024-36** setting the time, date and place for public hearing to approve the proposal to convey interests in real property located within the Correctionville Commercial Urban Renewal Area to Kenneth Tietsort and Sherry Tietsort to be held June 10, 2023 at 7:00 p.m. Council Chambers, 312 Driftwood Street, Correctionville, Iowa. Roll call. Passed 4/0.
8. Motion by Petty, 2<sup>nd</sup> by Alioth to approve **Resolution 2024-37** setting the time, date and place for public hearing to approve the proposal to convey interests in real property located within the Correctionville Commercial Urban Renewal Area to Brandon Deeds, Colton Gray, and Hunter Deeds to be held June 10, 2023 at 7:00 p.m. Council Chambers, 312 Driftwood Street, Correctionville, Iowa. Roll call. Ayes: Heilman, Alioth, Petty. Nays: Beazley. Passed 3/1.
9. Motion by Petty, 2<sup>nd</sup> by Beazley to approve enrolling in the speed feedback sign program offered from the Iowa DOT. After the vote, council member Ciara Alioth excused herself from the meeting at 7:42 p.m.
10. Mayor Bauer spoke to the council regarding the rent charged by the city for property being used by other entities. We charge rent for some and not for all. Council asked Mayor Bauer to speak to Robert Brauning regarding the

land at Copeland Park that he farms there, but is owned by the city. Tabled at this time, pending further information.

11. Motion by Heilman 2<sup>nd</sup> by Petty approving replacements of all city lights to more emergency efficient options. This includes all 10 city owned locations. Passed 3/0.
12. Mayor Bauer asked the council if he could approach the school about cost sharing the replacement of the lights at the basketball court/pickle ball court. Council agreed to have him speak to the school.
13. After some discussion regarding the potential for changes to be made to the building code, the council agreed to have Attorney Thompson move forward with changing the ordinance and presenting it at the June meeting. Council member Ciara Alioth rejoined the meeting at 8:01 p.m.
14. Motion by Petty, 2<sup>nd</sup> by Beazley adopting **Resolution 2024-38** approving the assessment to property taxes for unpaid fines, water bill and repair costs. Roll call. Passed 4/0.
15. Motion by Petty 2<sup>nd</sup> by Beazley approving the Facility Agreement between Connections Area Agency on Aging and City of Correctionville. Passed 4/0.
16. Heilman introduced the second reading of **Ordinance 748-2024** an ordinance amending Chapter 92.02 Water Rates, setting the basic service charge to \$9.31 per month and setting the rate per usage charge to \$4.02 per 1,000 gallons of water usage. Motion by Heilman, 2<sup>nd</sup> by Petty to approve the second reading. Passed 4/0.
17. Petty introduced the second reading of **Ordinance 749-2024** an ordinance amending Chapter 99.07 Sewer User Charge, setting the fee for sewer to \$4.87 for each 1,000 gallons of water usage. Motion by Petty, 2<sup>nd</sup> by Beazley to approve the second reading. Passed 4/0.
18. Heilman introduced the first reading of **Ordinance 750-2024** amending Correctionville code of ordinances, chapter 55.01(8) definition of owner. The definition of owner will be updated to read as follows, "Owner" means any person owning, keeping, sheltering, or harboring an animal. An owner includes anyone feeding or watering a cat or dog, feral or otherwise. Motion by Heilman, 2<sup>nd</sup> by Petty to approve the first reading. Passed 4/0.
19. Beazley introduced the first reading of **Ordinance 751-2024**, amending Correctionville code of ordinances, chapter 58 Urban Chickens. This updates the definition of a "tract of land" and it's use only in R-1 zoned property. It also adds waste removal to the code. Motion by Beazley, 2<sup>nd</sup> by Petty to approve the first reading. Passed 4/0.
20. Motion by Petty, 2<sup>nd</sup> by Beazley to approve urban chicken permits for Tim & Aleia Masters, 312 Elm Street and Renee Bauer, 816 8<sup>th</sup> Street. Passed 4/0.
21. Motion by Beazley, 2<sup>nd</sup> by Heilman to approve based on a recommendation from the Planning & Zoning Board, a fine of \$65 be placed on the property owners at 911 Fir Street for building prior to a permit. Passed 4/0.
22. Motion by Petty, 2<sup>nd</sup> by Alioth to adopt **Resolution 2024-39** approving the appointment of Amanda Curtin as representative to the Northwest Iowa Regional Housing Authority. This is a 3 year term. Roll call. Passed 4/0.
23. Motion by Petty, 2<sup>nd</sup> by Beazley to approve a password policy. This requires all city entity email addresses to have the clerk's office email as the backup account for all password resets. Passed 4/0.
24. Cost of living raises were tabled until the June meeting.
25. Motion by Petty, 2<sup>nd</sup> by Beazley to close meeting at 8:20 p.m. and go into a public hearing to hear comments both for and against the proposed Budget Amendment for FY 2023/24. With no written or oral comments, motion by Beazley, 2<sup>nd</sup> by Alioth to close the public hearing at 8:23 p.m. Passed 4/0.
26. Motion by Petty, 2<sup>nd</sup> by Heilman to adopt **Resolution 2024-40** approving the Budget Amendment for FY 2023/24. Roll call. Passed 4/0.

#### OTHER BUSINESS:

Building Permits Issued for April.

Vernita Manship, 706 Driftwood Street, building permit for a deck.

Duane Nippert, 911 Fir Street, building permit to replace the existing deck and make it larger.

Deb Groszkruieger, 605 Railroad Avenue, building permit for a fence.

Tim Masters, 312 Elm Street, building permit for a green house and chicken coop.

Darrell Honsbruch, 925 Hackberry Street, building permit for an addition to existing garage.

Kenneth Bauer, 524 Hackberry Street, building permit for a pool and deck.

Mayor Bauer would like to suggest a meeting for future budget and projects for the City. Mayor Bauer also was approached about looking at a free playground set. Council member Petty and Mayor Bauer will go look at it. Council member Alioth noted a large pothole on Gumwood Street that needs some attention. With no further business, the meeting was adjourned at 8:32 p.m.

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KEN BAUER, Mayor

Attest: \_\_\_\_\_  
APRIL PUTZIER, CMC, City Clerk