

## **Regular Correctionville City Council Meeting – April 8, 2024**

**CALL TO ORDER:** The Correctionville City Council met in Regular session on April 8, 2024, at the Correctionville City Hall. The meeting was called to order at 7:00 PM by Mayor Ken Bauer.

**ROLL CALL:** Council members answering roll: Bob Beazley, Kourtnee Mammen, Ciara Alioth, Nathan Heilman and Adam Petty. Absent: None. City Attorney was represented by Chad Thompson.

**PLEDGE OF ALLEGIANCE:** Moment of Silence.

**APPROVAL OF AGENDA:** Motion by Beazley, 2<sup>nd</sup> by Petty to approve the agenda. Passed 5/0.

**CONSENT AGENDA:** Motion by Heilman, 2<sup>nd</sup> by Beazley to approve the minutes of the March 11, 2024, regular meeting and March 25<sup>th</sup>, 2024 and March 25<sup>th</sup>, 2024, special meetings. Bills as listed. Reports as filed. Approval of liquor license for Correctionville Emergency Responders and City of Correctionville pending all paperwork is filed correctly. Passed 5/0.

**PUBLIC FORUM – CITIZEN INPUT:** Noah Weisler, candidate running for District 13, introduced himself and shared his platform and reasons for running. County Attorney, James Loomis, spoke to introduce himself to those who were new on the council and to remind them if there are needs or questions, please contact his office or the sheriff's office.

### **NEW BUSINESS:**

1. Sheriff's report: Deputy Madsen reported 28 calls for direct patrol, 14 calls of service, 4 traffic stops and 3 calls for school services.
2. Maintenance Report. Clerk Putzier reported that pool projects are started and finalize repairs to picnic tables and picking up sticks at Copeland. Motion by Petty, 2<sup>nd</sup> by Mammen to approve Mayor Bauer to authorize the purchase of a new plow truck for the city up to \$50,000 if one becomes available and is found to meet our needs. Passed 5/0. Mayor Bauer spoke to council regarding a Maintenance Agreement Schedule for the larger city equipment. His recommendation was Corn Crib Customs and they agreed to perform said services for the city. Council agreed to move forward with this.
3. Chief Adam Petty reported 11 calls of service on the EMS side and 1 call of service on the fire side this last month. They had a training night this last month which was attended by many and very successful. The non-profit has their liquor license approved and will be hosting a special event in May and the Poker Run/Dance in June.
4. Clerk Putzier spoke to the council regarding the glass on the gas pumps at the Rock Station. Clerk will get quotes on replacing it and painting of pumps. The possibility of dog park signs on Highway 20 was approved. Avery Brothers replaced lights on the welcome sign to the east. Council was asked to check the lights and give their opinion. The emerald ash borer has been confirmed at the Walling Access. The pool is being painted and a pool manager will be offered a position. There is one home in Correctionville that was red tagged and 32 new nuisance letters were sent out. The light poles at the tennis/basketball court are in dire need of replacement. Clerk will get a quote on replacement.
5. Motion by Petty, 2<sup>nd</sup> by Beazley to close the regular meeting at 7:26 p.m. and go into a public hearing to open bids for the sale of the 1997 Ford Snowplow Truck. One bid was received. Colton Gray bid in the amount of \$150.00. Motion by Petty, 2<sup>nd</sup> by Beazley to close the public hearing at 7:27 p.m. Passed 5/0.
6. Motion by Beazley, 2<sup>nd</sup> by Mammen to reject bid from Colton Gray in the amount of \$150.00. Passed 5/0.
7. Motion by Petty, 2<sup>nd</sup> by Mammen to close the regular meeting at 7:28 p.m. and go into a public hearing to open bids for the sale of the 2005 Chevy K1500 Truck. Two bids was received. Chad Bottjen bid \$1,100.00 and Stacy Bahrke bid \$555.55. With no other bids, motion by Petty, 2<sup>nd</sup> by Beazley to close the public hearing at 7:29 p.m. Passed 5/0.
8. Motion by Beazley, 2<sup>nd</sup> by Petty to adopt **Resolution 2024-19**, accepting the bid of \$1,100.00 from Chad Bottjen for the sale of the 2005 Chevy K1500 Truck. Roll Call. Passed 5/0.
9. Motion by Beazley, 2<sup>nd</sup> by Petty to close the regular meeting at 7:31 p.m. and go into a public hearing to open bids for the sale of Lot 8, Nelle Belle Addition to the Town of Correctionville, Woodbury County, Iowa. Kenneth Tietsort bid \$7,600 on Lot 8. Discussion was had with Kenneth at the time. Plans are to have a permanent farmers market building operating from April thru November selling fresh produce, mums, yard ornaments, and seasonal items like pumpkins and squash. With no other bids, motion by Beazley, 2<sup>nd</sup> by Mammen to close the public hearing at 7:35 p.m. Passed 5/0.
10. Motion by Petty, 2<sup>nd</sup> by Beazley approving **Resolution 2024-20**, for the sale of Lot 8, Nelle Belle Addition to the Town of Correctionville, Woodbury County, Iowa, to Kenneth Teitsort and Sherry Teitsort in the amount of \$7,600.00. Roll call. Passed 5/0.
11. Motion by Petty, 2<sup>nd</sup> by Mammen to close the regular meeting at 7:38 p.m. and go into a public hearing to open bids for the sale of Lots 6 & 7, Nelle Belle Addition to the Town of Correctionville, Woodbury County, Iowa. Colton Gray, Brandon Deeds, Hunter Deeds bid \$15,800 on Lots 6 & 7. Discussion was had with Brandon at the time. Plans are to have storage units built on the two lots. With no other bids, motion by Petty, 2<sup>nd</sup> by Alioth to close the public hearing at 7:45 p.m. Passed 5/0.
12. Motion by Mammen, 2<sup>nd</sup> by Petty approving **Resolution 2024-21**, for the sale of Lots 6 & 7, Nelle Belle Addition to the Town of Correctionville, Woodbury County, Iowa, to Colton Gray, Brandon Deeds, Hunter Deeds in the amount of \$15,800.00. Roll call. Ayes: Heilman, Mammen, Alioth, Petty. Nays: Beazley. Passed 4/1.
13. Amanda Goodenow, ISG discussed the need to finalize the PER for the water project. It was discovered that the water tower was not the size as originally put into the PER plan. Four options were presented to the water committee. Based on recommendations, it was decided to move forward with adding the option with the standpipe for water storage.
14. Motion by Petty, 2<sup>nd</sup> by Beazley, to close regular meeting at 8:09 p.m. and go into a public hearing to hear comments both for or against the authorization of a Loan and Disbursement Agreement and the issuance of Notes to evidence the obligation of the City thereunder. With no written or oral comments, motion by Petty, 2<sup>nd</sup> by Alioth to close the public hearing at 8:10 p.m. Passed 5/0.
15. Motion by Beazley, 2<sup>nd</sup> by Alioth adopting **Resolution 2024-22** instituting proceedings to take additional action. Roll call. Passed 5/0.

16. Discussion was had on changes to Ordinance 161, vacant and abandoned buildings, It was tabled until the May meeting.
17. Motion by Mammen, 2<sup>nd</sup> by Heilman adopting **Resolution 2024-23** approving fee schedule for building permits. Roll call. Passed 5/0.
18. Petty introduced the 1<sup>st</sup> reading of **Ordinance 745-2024** adding new Section 90.19, entitled non-public wells. This states that no new non-public well or water system shall be installed where a public water supply system is reasonably accessible to the landowner. Motion by Petty, 2<sup>nd</sup> by Alioth to approve the 1<sup>st</sup> reading. Roll call. Passed 5/0. Motion by Mammen, 2<sup>nd</sup> by Alioth to waive the second and third readings of **Ordinance 745-2024**. Roll call. Passed 5/0. Motion by Mammen, 2<sup>nd</sup> by Alioth to adopt **Ordinance 745-2024** adding new Section 90.19, entitled non-public wells. Roll call. Passed 5/0.
19. Petty introduced the 1<sup>st</sup> reading of **Ordinance 746-2024**, amending Chapter 160, subsections 160.01 through 160.09 Floodplain Ordinance. With changes in the FEMA floodplain maps, it is required we update this ordinance. Motion by Petty, 2<sup>nd</sup> by Beazley to approve the 1<sup>st</sup> reading. Roll call. Passed 5/0. Motion by Petty, 2<sup>nd</sup> by Mammen to waive the second and third readings of **Ordinance 746-2024**. Roll call. Passed 5/0. Motion by Petty, 2<sup>nd</sup> by Mammen to adopt **Ordinance 746-2024** amending Chapter 160, subsections 160.01 through 160.09 Floodplain Ordinance. Roll call. Passed 5/0.
20. Heilman introduced the 1<sup>st</sup> reading of **Ordinance 747-2024**, amending Chapter 56.02 License Fees. For spayed and neutered pets it will be \$5.00 per year, for non-spayed and neutered pets it will be \$10.00 per year and if not paid by March 1<sup>st</sup> of each year there is an additional \$5.00 per month late fee. Motion by Heilman, 2<sup>nd</sup> by Petty to approve the 1<sup>st</sup> reading. Roll call. Passed 5/0. Motion by Mammen, 2<sup>nd</sup> by Alioth to waive the second and third readings of **Ordinance 747-2024**. Roll call. Passed 5/0. Motion by Petty, 2<sup>nd</sup> by Mammen to adopt **Ordinance 747-2024** amending Chapter 56.02 License Fees. Roll call. Passed 5/0.
21. Heilman introduced the first reading of **Ordinance 748-2024** an ordinance amending Chapter 92.02 Water Rates, setting the basic service charge to \$9.31 per month and setting the rate per usage charge to \$4.02 per 1,000 gallons of water usage. Motion by Heilman, 2<sup>nd</sup> by Petty to approve the first reading. Passed 5/0.
22. Heilman introduced the first reading of **Ordinance 749-2024** an ordinance amending Chapter 99.07 Sewer User Charge, setting the fee for sewer to \$4.87 for each 1,000 gallons of water usage. Motion by Heilman, 2<sup>nd</sup> by Petty to approve the first reading. Passed 5/0.
23. Motion by Alioth, 2<sup>nd</sup> by Mammen to accept the quote for insurance from Hoffmann Agency for the pending liquor license for the Community Building. Passed 5/0.
24. Motion by Heilman, 2<sup>nd</sup> by Alioth to adopt **Resolution 2024-24** approving raising the current wages for the four full-time employees and one part-time maintenance assistant by 10% effective July 1, 2024. Roll call. Passed 5/0.
25. Motion by Mammen, 2<sup>nd</sup> by Beazley to adopt **Resolution 2024-25** approving changes to the Employee Personnel Handbook by adding of two paid holidays, President's Day and Veteran's Day, changing vacation schedule to 9<sup>th</sup> – 19<sup>th</sup> year of employment is 3 weeks' vacation and 20 or more years to 4 weeks of vacation, and extending accrued sick time to a max of 90 days. Roll call. Ayes: Mammen, Petty, Heilman, Beazley. Naves: Alioth. Passed 4/1.
26. Motion by Mammen, 2<sup>nd</sup> by Heilman to adopt **Resolution 2024-26** approving transfer of funds in the amount of \$18,288.88 from Sewer to Sewer Force Main Fund. Roll call. Passed 5/0.
27. Motion by Heilman, 2<sup>nd</sup> by Mammen to adopt **Resolution 2024-27** updating current investment policy. Roll call. Passed 5/0.
28. Motion by Mammen, 2<sup>nd</sup> by Petty to approve **Resolution 2024-28** approving the change to the Investment depository by removing Heritage Bank and increasing the limit for United Bank of Iowa to \$2,000,000.00. Roll call. Passed 5/0.
29. Motion by Petty, 2<sup>nd</sup> by Beazley to close meeting at 8:52 p.m. and go into a public hearing to hear comments both for and against the proposed budget for FY 2024/25. With no written or oral comments, motion by Petty, 2<sup>nd</sup> by Alioth to close the public hearing at 8:53 p.m. Passed 5/0.
30. Motion by Petty, 2<sup>nd</sup> by Heilman to adopt **Resolution 2024-29** approving the FY Budget for 2024/25 as it was presented and published as required by law. Roll call. Passed 5/0.
31. Motion by Petty, 2<sup>nd</sup> by Beazley to approve **Resolution 2024-30** setting time, date and place for public hearing to approve FY 2023/24 Budget Amendment to be held May 13, 2024 at 7:00 p.m. Council Chambers, 312 Driftwood Street, Correctionville, Iowa. Roll call. Passed 5/0.
32. Motion by Petty, 2<sup>nd</sup> by Mammen approving CEDCORP housing grant for 601 13<sup>th</sup> Street. Passed 5/0.

OTHER BUSINESS:

Building Permits Issued for March.

- Jeff & Rhonda Moss, 601 13<sup>th</sup> Street, building permit for an attached garage.
- Kyle & Jessica Baldwin, 1102 Megans Way, building permit for a garden shed.
- Randy Kirchner, 403 Birch, building permit for a detached garage. Recommend the setback to be 7ft from the ally.
- David & Beverly Berry, 305 2<sup>nd</sup> Street, building permit for a new home.

With no further business, the meeting was adjourned at 9:08 p.m.

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KEN BAUER, Mayor

Attest: \_\_\_\_\_  
APRIL PUTZIER, CMC, City Clerk