

Regular Correctionville City Council Meeting – February 12, 2024

CALL TO ORDER: The Correctionville City Council met in Regular session on February 12, 2024, at the Correctionville City Hall. The meeting was called to order at 7:00 PM by Mayor Ken Bauer.

ROLL CALL: Council members answering roll: Bob Beazley, Kourtnee Mammen, Ciara Alioth, Nathan Heilman and Adam Petty. Absent: None. City Attorney was represented by Chad Thompson.

PLEDGE OF ALLEGIANCE: Moment of Silence.

APPROVAL OF AGENDA: Motion by Petty, 2nd by Beazley to approve the agenda. Passed 5/0.

CONSENT AGENDA: Motion by Beazley, 2nd by Petty to approve the minutes of the January 8, 2024 regular meeting and January 8, 2024 and February 5, 2024 special meetings. Bills as listed. Reports as filed. Passed 5/0.

PUBLIC FORUM – CITIZEN INPUT: Terry Mammen, Correctionville, spoke to the council about having an ordinance change in regards to wells on private property. He presented the city attorney with the information and we will add it to next months agenda. Mark Nelson, Woodbury County Board of Supervisors, Correctionville spoke about running for election on the board and shared with the council his involvement in many areas of Woodbury County. Jay Hinkhouse, Ames, spoke with the council and encouraged them to look into tiny homes and ADU's (additional dwelling units) on properties that are too small to rebuild on as they don't meet current zoning code.

NEW BUSINESS:

1. Sheriff's report: Deputy Madsen reported 22 calls for direct patrol, 2 calls of service and 3 calls for school services.
2. Michelle Skaff, currently running for Woodbury County Auditor, introduced herself and gave details of her history in working in the public sector.
3. Michael Montino – Emergency Management Coordinator, introduced himself and relayed what services and resources are available to the city in event of a public safety issue.
4. Pat Langschwager reported on the equipment issues that have occurred during January. Three trucks have come out of service for either repair or replacement. A new city work truck was purchased. The red truck is currently getting fixed and the snowplow is out of service and we are to look for a replacement. Pat will check on the scrap price of the white truck and council will decide at the next meeting if we sell it or junk it.
5. Chief Adam Petty reported 7 calls of service on the EMS side and 1 call of service on the fire side this last month. The department would like to purchase a Conex container to store seasonal items in like fireworks display, so they are not in the fire station. Clerk Putzier reviewed the zoning code for a public facility and it allows these without a permit so they meet all qualifications.
6. Motion by Heilman, 2nd by Mammen to approve Amendment to Engineering Agreement. With grants being reviewed for the water improvement plan, we are leaning towards a USDA Rural Development Grant. We are going to add replacement of older water mains and hydrants to the existing agreement. Passed 5/0. Amanda Goodenow, ISG also reviewed the Engineer Report for January.
7. Motion by Petty, 2nd by Beazley to adopt **Resolution 2024-07** setting date, time and place for a public hearing on the proposition to authorize a Loan and Disbursement Agreement and the issuance of Notes to evidence the obligations of the City thereunder, to be held on March 11, 2024, at 7:00 p.m., Council Chambers, 312 Driftwood Street, Correctionville, Iowa. Roll call. Passed 5/0.
8. Beazley introduced the 1st reading of **Ordinance 742-2024** Amending Chapter 3, Section 3.03, regarding Municipal Infractions. This adds subparagraph 3 stating that all penalties, costs and fees associated with a court order regarding a Municipal Infraction shall be due and payable in accordance with a court order and shall be paid to the City Clerk. Motion by Beazley, 2nd by Petty to approve the 1st reading. Roll call. Passed 5/0. Motion by Mammen, 2nd by Alioth to waive the second and third readings of **Ordinance 742-2024**. Roll call. Passed 5/0. Motion by Petty, 2nd by Mammen to adopt **Ordinance 742-2024** Amending Chapter 3, Section 3.03, regarding Municipal Infractions. Roll call. Passed 5/0.
9. Petty introduced the 1st reading of **Ordinance 743-2024** Amending Chapter 35, Section 35.15, regarding Emergency Ambulance Services. This adds a new section authorizing use of the state income setoff program. Motion by Petty, 2nd by Alioth to approve the 1st reading. Roll call. Passed 5/0. Motion by Mammen, 2nd by Alioth to waive the second and third readings of **Ordinance 743-2024**. Roll call. Passed 5/0. Motion by Petty, 2nd by Mammen to adopt **Ordinance 743-2024** Amending Chapter 35, Section 35.15, regarding Emergency Ambulance Services. Roll call. Passed 5/0.
10. Petty introduced the 1st reading of **Ordinance 744-2024** Amending Chapter 7, by adding Section 7.09, regarding Setoff Program Provisions. This adds that the City Clerk shall calculate and render bill for ambulance and rescue services rendered. Motion by Petty, 2nd by Heilman to approve the 1st reading. Roll call. Passed 5/0. Motion by Beazley, 2nd by Mammen to waive the second and third readings of **Ordinance 744-2024**. Roll call. Passed 5/0. Motion by Petty, 2nd by Mammen to adopt **Ordinance 744-2024** Amending Chapter 7, by adding Section 7.09, regarding Setoff Program Provisions. Roll call. Passed 5/0.
11. Motion by Petty, 2nd by Mammen to approve the contract with Triple C Pest control for 2024. Passed 5/0.
12. Motion by Beazley, 2nd by Heilman to adopt **Resolution 2024-08** setting pool employee wages. Roll call. Passed 5/0.
13. Consider changes for employee wages for FY 2024-2025. Tabled till next meeting once data is gathered.
14. Consider personnel manual changes. After discussion it was tabled till next meeting once data is gathered.
15. Motion by Beazley, 2nd by Petty to adopt **Resolution 2024-09** approving the transfer of funds in the amount of \$2,751.81 from Sewer to Debt Service. Roll call. Passed 5/0.
16. Motion by Petty, 2nd by Beazley to adopt **Resolution 2024-10** setting public hearing for the Proposed Property Tax Levy FY 2024/25 to be held March 25, 2024, at 6:30 p.m., Council Chambers, 312 Driftwood Street, Correctionville, Iowa. Roll call. Passed 5/0.
17. Motion by Petty, 2nd by Mammen to approve CEDCORP housing grant for 1210 Megans Way. Passed 5/0.
18. Discussion was had on the sale of lots in the Business Development Park. Attorney Thompson will help get some figures to Clerk Putzier and there will be a special meeting to discuss this in the near future.
19. Motion by Beazley, 2nd by Mammen to approve purchasing 25 new recycling containers. Passed 5/0.

OTHER BUSINESS:

- o Clerk Putzier informed council that we received an ICAP grant, used to purchase safety signs for the fire department and pea gravel for the playground.
- o Council member Mammen inquired about signage on the highway advertising dog park. Clerk Putzier will look into rules.
- o With no further business, the meeting was adjourned at 8:26 p.m.

KEN BAUER, Mayor

Attest: _____

APRIL PUTZIER, CMC, City Clerk